



**MINUTES OF PARISH COUNCIL ZOOM MEETING**  
**HELD ON MONDAY 30<sup>th</sup> NOVEMBER 2020 at 7.30pm**

**Present:**

Parish Councillors: Cllr Curry (Chair); Cllr Marshall; Cllr Capel; Cllr Bowes

District & County Councillors: Cllr Les; Cllr Barningham; Cllr Wilkinson; Cllr J Noone

Others: S Nicholson (Clerk/RFO); Residents 1

**Item Ref**

**Detail**

37.

**Welcome and Apologies**

The Chair opened the meeting at 7.30pm. The Chair thanked everyone for attendance to this meeting especially Cllr Bowen attending her first meeting as a new parish councillor.

Apologies received from:

- Cllr F Herbert
- Cllr O Robinson
- Police representative.

38.

**Public Session**

Helen Bullock raised the issue of the Defibrillators that is on the Agenda and the real need for one in Exelby.

The Chair thanked Helen for her input.

39.

**To Receive any Declarations of Business Interests by Elected Members**

There were no declarations of business.

40.

**Covid-19**

The Clerk reported that NYCC we are still in Lockdown and going into Tier 2 with further updates from Cllr AW. Parishes have been encouraged to remain having virtual meeting.

41.

**To Approve & Sign the Minutes of the Meeting 26<sup>th</sup> October 2020**

The minutes of the Parish Council meeting held on Monday 26<sup>th</sup> October 2020 had been circulated to all members There was a minor change to the minutes in that Cllr Noone did attend the October meeting and the minutes were changed accordingly.

**Minutes Proposed as correct – Claire Capel**

**Seconded – Alison Marshall**

Approved by all councillors and to be signed by the Chair.

**Resolved**

**Matters Arising**

Item 29.3 – Sycamore Road

The Clerk stated that the issue around Refuse trucks mounting the pavement had been reported and assured that the issue would be addressed with the team.

Response: In respect of the profile of the pavement this is in Highways work timetable. The Highway Officer has inspected the footpath causing concern. He advises me that he did not identify any defects that meet our current intervention criteria for repair at this time. However he has discussed the profile of the footpath with Engineers and they feel it would benefit from re-profiling, which effectively alters the levels of the footpath. Unfortunately this type of work is very expensive to carry out so we will need to bid for funding before we can progress this. At this point I cannot guarantee that the funding bid will be successful but even if it does attract funding it is unlikely to be before the new financial year. In the interim period we will continue to monitor the footpath for any actionable defects and I will keep you informed of any progress with the improvement bid.

**42. Parish Councillor / Clerk Issues**

1. Vacancy

The Chair stated that we still had a vacancy and would encourage residents from Exelby to become involved as councillors. A post to be circulated to all Exelby residents and one placed in the Noticeboard.

**43. External Sector Reports**

1. Police Report

The Police report had been circulated before the meeting. Unfortunately the Police representative was not available due to circumstances.  
The Chair gave a verbal account of the report.

2. District Council Report

Cllr JN reported on the following:

- a) HDC are allowing all car parks to be free from 3<sup>rd</sup> Dec to 3<sup>rd</sup> Jan 2021.
- b) HDC have increased and are opening the Making a Difference Grant Scheme. The scheme will allow people /parishes to apply for Grants from £2K - £25K in four sections. Information will be available on the HDC Website.

Cllr MB reported on the following:

- c) Last week for the Green bin collection.
- d) Leisure Centres to open from the 3<sup>rd</sup> Dec 2020
- e) Asian Flu outbreak in Northallerton so people who have birds will need to stay alert.

3. County Council Report

Cllr AW gave the following verbal report:

- a) NYCC to be under Tier 2 with review in 14 days.
- b) NYCC are working to ensure services are ready for Brexit on the 31<sup>st</sup> Dec 2020.
- c) Highways reported that they are ready for the winter months
- d) Community Support sectors are still working hard.
- e) There are already two permanent Covid19 Testing sites but NYCC are opening three more in Northallerton, Skipton and Selby details on the NYCC Website

#### 44. Parish Council Reports

##### 1. Road Safety Grant

The Chair gave a short verbal briefing on the background of this issue. The Police and Crime Commissioner Initiative was for parishes to apply for grants up to £20K for road safety issues.

The parish had been awarded a sum of £5600 that we would need to match fund.

The Chair posted the following questions:

1. Can we afford £5600?
2. Can we raise our Precept for this issue?
3. Can Darren or Area2 give us some indication how far the £11K would go towards the project?
4. Consider time scale?
5. Can we consider applying for the make a difference Grant from HDC towards this project?

The HDC thought it would be a legitimate application. The launch is on the 14<sup>th</sup> Dec and the applications are easy to complete.

**Action: Clerk to complete Locality Grant Application and make application for Making a Difference Grant when available on HDC Website**

##### 2. Crow Wood

The Chair reminded everyone of the issues caused from the last lockdown and the current Health and Safety issues. The parish councillors all stated that they felt that the parish could not maintain that land and are adamant that they wish to return the responsibility of that land to HDC.

**Action: Clerk to contact HDC Legal section requesting we return the land asap.**

##### 3. Foot path out of Leeming

The Clerk stated she had spoken to Mr Barker who had stated he was in the process of getting two styles that were dog friendly.

**Action: Cllrs AM and CC to advise if this completed.**

#### 45. Planning

##### 1. 20/02331/FUL - Mr N Atherton

PROPOSAL: Two storey extension to west elevation of the existing dwelling house

LOCATION: Ashfield Mill Lane Leeming North Yorkshire

Delegated Decision

**No Observations if no neighbour objections.**

##### 2. 20/02455/FUL - Mr and Mrs S Kennedy

PROPOSAL: Demolition of existing garage and kennels and construction of single storey ancillary living accommodation to the main dwelling house

LOCATION: 10 Roman Road Leeming North Yorkshire DL7 9RZ

Delegated Decision

**No Observations if no neighbour objections.**

3. 20/02373/OUT - Mr Gerald Price  
 PROPOSAL: Outline application with all matters reserved for the construction of 2no. dwellings  
 LOCATION: The Old Forge Exelby North Yorkshire DL8 2HD  
 Delegated Decision  
**No Observations if no neighbour objections.**
  
4. 20/00759/FUL - Ripon/Lower Dales Methodist Circuit.  
 PROPOSAL: Alterations and change of use of redundant church to form a two storey dwelling house and associated parking.  
 LOCATION: Leeming Methodist Church Roman Road Leeming  
**Granted**

**Action: Clerk to report on HDC Planning Site**

**46. Playground**

Nothing to report. A Councillor asked if the work cleaning on the park had been completed. The Clerk responded by stating she thought it had been done but would clarify that.

**Action: Clerk to check area has been cleaned**

**47. Grass Cutting**

The Clerk stated that an invoice from Colin Brown had been received.

**48. Highways**

1. VAS

The Chair just reminded everyone of the current situation and thanked Cllr AW for the proposed money from her locality Budget. The Clerk stated that the forms had just been received and will be completed this week.

The cost are as follows:

	Total	Aiskew LB	Exelby LL
VAS	3250	1625	1625
Less Grant	1000	500	500
	2250	1125	<b>1125</b>

There will be on going General maintenance cost every year.

The Chair stated to get the Grant the parish had to work quickly and wanted the remaining councillors to ratify the decision to proceed.

**Agreed**

**Action: Clerk to liaise with Chair and Darren G to get the lamp posts agreed and move this project forward.**

**49. Policies**

1. Video Conferencing Policy

The policy had been circulated prior to the meeting.  
The Chair requested that the term Chairman was replaced by Chair and did not see the need for item 10 regarding the recording of a meeting.  
The councillors discussed this matter and decided to remove item 10 from the policy.

2. Zoom access

The Clerk stated that they had been advised by YLCA that they should be placing the Zoom ID on the agenda.

Councillors discussed the issue and decided the parish would remain with the current system of allowing the public access but contacting the clerk for the relevant Zoom ID.

**50. Financial Matters**

1. Accounts

The Clerk reported that the monthly accounts had been circulated prior to the meeting.  
The Current Bank Balance was £14927.98 with a trading figure of £13713.68

2. The Budget

The Clerk had presented a draft budget that need to be ratified before Jan so that we can request the parish Precept.  
The Chair requested a separate working meeting for this item.

**Action: Clerk to set up a meeting asap.**

3. Payments

Sue Nicholson	Clerk / RFO Wages	£370.60
HMRC	HMRC	£92.60
Anthony Goulthorpe	Grass Cutting	£215.00
C Brown	Grass Cutting	£268.80
S Coxon	Playground Inspection	£10.00

4. Mandate

The Clerk advised that there had been a slight delay in getting the Mandate completed because Barclays had rejected Cllr Marshalls initial form. Cllr Marshall stated that the bank had confirmed that the signature was to light. A new form has been completed and is ready to be sent to Barclays.

**51. AOB / Correspondence**

Nothing declared.

**52.**

**Meeting closed at 9pm**

**The next meeting will be via Zoom on  
Monday 25<sup>th</sup> January 2021 to commence at 7.30 pm.**

**Signed by Chair:** .....

**Dated:**.....