



**MINUTES OF EXTRA-ORDINARY PARISH COUNCIL MEETING**

**HELD ON MONDAY 27<sup>th</sup> JULY 2020 IN LEEMING**

**Present:**

Parish Councillors: Cllr Curry (Chair); Cllr Marshall; Cllr Herbert; Cllr Capel; Cllr Robinson

Others: S Nicholson (Clerk/RFO); No residents attended

Ref 20/21	Detail								
1.	<p><b><u>Welcome and Receive Apologies</u></b> The Chair opened the meeting at 7.00pm.</p> <p>The Chair informed the meeting of the need to have this extra-ordinary meeting to ensure last year's accounts were completed and approved by the Parish Council. The clerk will post details on all the notice boards offering any resident the opportunity to scrutinise them by appointment.</p>								
2.	<p><b><u>To Receive any Declarations of Business (or other) Interests by Elected Members</u></b> There were no declarations of business.</p>								
3.	<p><b><u>To Approve &amp; Sign the Minutes of the Meeting 24<sup>th</sup> February 2020</u></b> <b>Resolved:</b> That the minutes of the Parish Council meeting held on Monday 24<sup>th</sup> February 2020 having been circulated to all members were read, approved and signed by the Chair.</p> <p><u>1.Matters Arising not on Agenda – not on agenda</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 15%; text-align: center;">127</td> <td> <p><b>External Sector Reports</b> Trading Standards – the clerk stated that this had been resolved. The Chair requested further information to be sent to councillors and to add to actions for the next agenda.</p> </td> </tr> <tr> <td style="text-align: center;">130.3</td> <td> <p><b>Parking Digester Plant</b> Add to Sept Agenda</p> </td> </tr> <tr> <td style="text-align: center;">144.2</td> <td> <p><b>Exelby Green</b> Add to Sept Agenda</p> </td> </tr> <tr> <td style="text-align: center;">145.1</td> <td> <p><b>Highways - VAS</b> Add to Sept Agenda</p> </td> </tr> </tbody> </table>	127	<p><b>External Sector Reports</b> Trading Standards – the clerk stated that this had been resolved. The Chair requested further information to be sent to councillors and to add to actions for the next agenda.</p>	130.3	<p><b>Parking Digester Plant</b> Add to Sept Agenda</p>	144.2	<p><b>Exelby Green</b> Add to Sept Agenda</p>	145.1	<p><b>Highways - VAS</b> Add to Sept Agenda</p>
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4.	<p><b><u>Covid-19</u></b> The clerk stated that they had been receiving various updates from NYCC, YLCA and other government source. These had been sent to Councillors when appropriate.</p> <p>The Parish Hall that is normally used for meeting is not available at present but should be Covid-19 compliant by Sept. If this is not the case the clerk will converse with the Chair to see if alternative meetings could be arranged...</p>								

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Chair Initials.....

<p>5.</p>	<p><b>Parish Councillor / Clerk Issues</b></p> <ol style="list-style-type: none"> <li>1. <u>Resignation / vacancy</u> The Chair reminded the councillors that Alex Ross had resigned and the reason. This was acknowledged and accepted.</li> <li>2. <u>New Councillors</u> The Chair also advised councillors that Shaun Donaghy had decided not to continue with his application to become a councillor. The Clerk stated that the paperwork for Cllr Marshall and Cllr Robinson had been completed. The Chair then confirmed that the parish had two vacancies and that they should try and recruit residents from Londonderry and Exelby. A councillor stated that a resident of Londonderry may be suitable and would approach them to discuss.</li> <li>3. <u>Clerks Appraisal</u> The Chair stated that the appraisal had been left due to the Covid-19 pandemic. However, the parish needed to resolve this by Sept. Cllr Capel agreed to work with the Chair to ensure the Clerk's appraisal was completed.</li> </ol> <p style="color: red;"><b>Action: Clerk to add to Sept agenda and try and obtain suitable dates to complete the appraisal</b></p>
<p>6.</p>	<p><b>Highways</b></p> <ol style="list-style-type: none"> <li>1. <u>Safety Grant Londonderry</u> The Clerk informed the councillors of a grant that is available up to £20K for speeding and road safety from the North Yorkshire Police Fire &amp; Crime Commissioner. The Chair stated that the parish had been working with NYCC regarding the speeding and safety issues on the triangle going into Londonderry. The parish had been sent a number of plans that may resolve the issues. Various plans were seen and discussed. The Clerk stated that she had been working with various departments and they had provide information of contacts and an estimated cost of £20K for the work. The Chair requested the councillors agreed that the grant application and further work continued on the project.</li> </ol> <p style="color: red;"><b>Action: Clerk to add to the next Agenda and submit the Grant Application</b></p> <p><b>AGREED</b></p>
<p>7.</p>	<p><b>Financial Matters - To consider and make payments on the following:</b></p> <ol style="list-style-type: none"> <li>1. 2019-20 Accounts for Approval These were scrutinised and <b>AGREED</b> <b>Action: Clerk to send for internal and external Audit</b></li> <li>2. Precept Clerk informed the councillors that the parish precept was on schedule with no concerns.</li> <li>3. Mandate Signature Continue with one signature until Sept. <b>Action Clerk to add to Sept agenda</b></li> <li>4. Payments Due <b>AGREED</b></li> </ol>

<p>8.</p>	<p><b>AOB / Other Urgent Issues</b></p> <ol style="list-style-type: none"> <li>1. Grass Cutting – Exelby Road <b>Action: Clerk to add to next agenda</b></li>   <li>2. Crow Woods The clerk stated that she had received an email from the police regarding issues in the woods. The Chair stated that during the lockdown period a number of young adults started using the woods as a cycle circuit and had caused considerable damage. In recent weeks the youths from Leeming Bar had also started to use the wood and are causing even more damage. A Mr and Mrs Cloe had reported to the police and the Chair. The Chair had taken photographs of the damage caused. <b>Action: Clerk to contact the police and discuss action available</b></li>   <li>3. Foot path The tarmac footpath along Sycamore Lane is sloping and is very unsafe for some residents who either elderly or disabled. <b>Action: Clerk to contact Highways</b></li>   <li>4. Footpath – right of way out of village The footpath / bridleway from Leeming village across towards Bedale appears to have been blocked. A councillor stated that the styles are blocked allowing dog owners to walk their dog because you can't get over them. A gate has been made inaccessible for use due to grass not being cutting round it to allow it to be opened. It appears that everything is been done to stop people using that pathway. <b>Action: Cllr Chapel to provide map details to clerk. Clerk to contact Footpaths Officer</b></li>   <li>5. Planters Clerk to chase up sponsorship funding  <b>Action: Chair to provide clerk with sponsor information. Clerk to contact sponsors and request funds</b></li> </ol>
	<p style="text-align: center;"><b>Next meeting was closed at 8.30pm</b>  <b>The next meeting is Monday 28<sup>th</sup> Sept 2020 to commence at 7.30 pm.</b>  All agenda item to the clerk by Wednesday 18<sup>th</sup> Sept</p>

**Signed by Chair:** .....

**Dated:**.....

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Chair Initials.....