



**MINUTES OF ORDINARY PARISH COUNCIL MEETING**

**HELD ON MONDAY 24<sup>th</sup> February 2020 IN THE VILLAGE HALL, LEEMING**

**Present:**

Parish Councillors: Cllr Curry (Chair); Cllr Ross; Cllr Herbert;

District and County Councillors: Cllr Les; Cllr Barningham; Cllr Wilkinson

Others: Residents; S Nicholson (Clerk/RFO)

Ref Year 19/20	Detail
137.	<p><b><u>Welcome and Receive Apologies</u></b> The Chair opened the meeting at 7.30pm. Apologies received from:</p> <ul style="list-style-type: none"> <li>• District Councillor Noone;</li> <li>• Councillor Capel</li> <li>• NY Police</li> </ul> <p>The Chair informed the meeting of the untimely death of Cllr Louis Robinson in December and said he would be missed as a friend and a valid member of the Parish Council.</p>
138.	<p><b><u>To Receive any Declarations of Business (or other) Interests by Elected Members</u></b> There were no declarations of business (or other) interests by Elected Members.</p>
139.	<p><b><u>To Approve and Sign the Minutes of the Meeting Held on Monday 25<sup>th</sup> November 2019 and 20<sup>th</sup> January 2020</u></b> <b>Resolved:</b> That the minutes of the Parish Council meeting held on Monday 25<sup>th</sup> November 2019 and 20<sup>th</sup> January 2020 having been circulated to all members were read, approved and signed by the Chair.</p>
140.	<p><b><u>Matters Arising not on Agenda</u></b></p> <p>Item127: The Clerk was requested to contact the Trading Standards and this was still being actioned.</p> <p style="text-align: center;"><b>Action: Clerk to contact and obtain advice from NYCC Trading Standards</b></p> <p>Item 130.3 There were still issues around lorries parking outside the Digester plant and the clerk stated she had written two letters without any response. The Chair stated she had been made aware of a lorry parking at 7pm until 6am with the driver. Discussion between councillors regarding action.</p> <p style="text-align: center;"><b>Action: Chair to visit the site and see if they as a company could help or stop this happening.</b></p>

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Chair Initials.....

141.	<p><b><u>Parish Vacancies</u></b></p> <p>The Chair stated that we had 3 people contacted the parish about being considered as a Co-Opted Parish Councillor:</p> <ol style="list-style-type: none"> <li>1. Shaun Donaghy</li> <li>2. Olive Robinson</li> <li>3. Alison Marshall</li> </ol> <p>Councillors had a short discussion and agreed that all three candidates should be accepted as Co-Opted Parish Councillors.</p> <p>All Candidates Proposed by Margaret Curry Seconded by Alex Ross</p> <p><b>Resolved:</b></p> <p><b>Action Clerk to ensure all paperwork is completed as soon as possible</b></p>
142.	<p><b><u>External Sector Reports</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Police Report</u> The Clerk stated that the Police had sent apologies that they were unable to attend tonight but had sent the monthly crime information and initiatives. <ul style="list-style-type: none"> <li>• Crime details</li> <li>• Operation Bright</li> <li>• Details about reporting crimes happening 999 and incidents that have occurred asap to 101</li> </ul> </li> <li>2. <u>District Report</u> Cllr MB advised on the following issues: <ul style="list-style-type: none"> <li>• Green Waste Bin started and the new cost to purchase is £40pa.</li> <li>• Consultation about the new electric Crematorium at Skipton on Swale</li> </ul> </li> <li>3. <u>County Council Report</u> Cllr CL advised on the following issues: <ul style="list-style-type: none"> <li>• The county had been very busy recently due to flooding.</li> <li>• Current funding consultations and initiative on local buses from funds granted from Central Government have been announced.</li> <li>• Council Tax up 2.99%</li> </ul> </li> </ol>
143.	<p><b><u>Planning Applications and Decisions</u></b></p> <p>Only one item had been received:-</p> <ul style="list-style-type: none"> <li>• 19/02504/FUL Mr Schofield Single storey extension - <b>GRANTED</b></li> </ul>
144.	<p><b><u>Grassing Cutting / Verges</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Grass Cutting Contract</u> The Grass Cutting Contract had been advertised as requested and only one person had had tendered for the work that being the current operator. <b>Agreed to the Contrator</b></li> </ol> <p><b>Action: Chair to advise AG Services and Clerk to send the contract paperwork. Cllr FH to liaises with other grass cutter</b></p> <ol style="list-style-type: none"> <li>2. <u>Exelby Village Green</u> A complaint had been received regarding parking on the green, Councillors fully discussed the issue. <b>Action: Clerk to arrange for "No Parking on Village Green" signs to be costed and put in place before any action can be taken on individuals.</b></li> </ol>

	<p>3. <u>Fly tipping of Wine bottles on the B6285 (Bedale to Exelby)</u>  The clerk had received an email from Bedale Litter Busters about wine bottles being left on the grass verges between Bedale and Exelby. This has been reported to HDC and the clerk stated this will be followed up if it is not actioned.</p>												
<p>145.</p>	<p><b>Highways</b></p> <p>1. <u>VAS</u>  The Chair stated that she and the clerk had met with a NYCC representative regarding the best position for the VAS. The parish was advised that the best place was the new Hambleton DC post. Informed that the cost would be £3500 +VAT and the running £10pa from Hambleton. This could be switched on and off as required because using it constantly was not effective. We were not aware of any other parish wanting to share the cost.  <b>Action: Clerk to contact Aiskew and Leeming Bar PC about sharing</b></p> <p>2. <u>Speeding - Londonderry</u>  The Chair stated that the request for a better quality of the speeding survey from NYCC was now available to see.  Representatives had also met with NYCC to discuss any changes that may be done on the triangle area when entering / leaving the village. We have received 5 proposals to consider and councillors are to meet to discuss and decide which option is the best and then to seek costing. Unfortunately NYCC have stated they cannot fund this project.  <b>Action: Councillors to meet and look at plans before the next meeting.</b></p>												
<p>146.</p>	<p><b>Play Area</b>  Nothing to report</p>												
<p>147.</p>	<p><b>Financial Matters - To consider and make payments on the following:</b></p> <p>1. <u>Current account status for 2019/20</u>  The Clerk stated that she had slightly adapted the form showing the current information so that the 2 others accounts were also reported to councillors.</p> <ul style="list-style-type: none"> <li>• Current a/c £9940.75</li> <li>• Acc1 £2917.12</li> <li>• Acc2 £5365.37</li> </ul> <p>The clerk stated that unfortunately the parish has been having problems with obtaining a new cheques book from Barclays Bank but this should be resolved in the next week.</p> <p>2. <u>Bank Mandate Status</u>  The Clerk advised that due to the death of two councillors that were both on the bank mandate they had spoken to Barclays who had advised to use one signature on a temporary basis until new councillors were co-opted when the correct procedure put into place again This would ensure the parish could continue to fulfil its financial obligations.</p> <p>3. <u>Payments as required</u></p> <table border="1" data-bbox="435 1843 1310 1980"> <tr> <td colspan="2"></td> <td style="text-align: right;">£</td> </tr> <tr> <td>S Nicholson</td> <td>Clerks Salary + Back pay</td> <td style="text-align: right;">109.60</td> </tr> <tr> <td>HMRC</td> <td>Tax</td> <td style="text-align: right;">27.20</td> </tr> <tr> <td>Website</td> <td>Provider WJPS</td> <td style="text-align: right;">435.60</td> </tr> </table>			£	S Nicholson	Clerks Salary + Back pay	109.60	HMRC	Tax	27.20	Website	Provider WJPS	435.60
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	<p>4. <u>Clerks Hours</u>  The clerk reported that since starting she had kept a total of the hours she had worked and this had amounted to 89.5 hours. At present she was employed for 10hrs per month. However it appears that the work due to the expanding nature of websites and other issues meant that she had been working at almost 15 hrs pm.  No backdated income was requested but requested councillors considered what action was required to resolve this issue.  Agreed to increase hours to 15pmonth immediately</p> <p><b>Action: Email to Payroll to confirm new terms.</b></p>
<p>148.</p>	<p><b>Policies</b>  1. Code of Conduct (Standing Orders)  2. Retention Policy</p> <p>The new amendments were accepted for both Policies. Clerk to ensure on annual meeting in May.  <b>Resolved</b></p>
<p>149.</p>	<p><b>Website</b>  A letter of confirmation and invoice to continue with WJPS as our Website contractor to be agreed and signed.  Open Forum at Bedale Hall on the 4<sup>th</sup> March 2-6pm invited to see inform and working on website  The Chair also recommended that the parish did a flyer to residents advising them of the Website which they could use to obtain information about the council and parish.  <b>Accepted and Resolved</b></p> <p><b>Action: Chair to complete flyer and circulate to all villages</b></p>
<p>150.</p>	<p><b>AOB</b></p> <p>A request has been received for a donation to St John's Church regarding the church clock restoration. Councillors discussed and agreed that the funds of £100 had not been used this year this money could be offered to the church.  <b>Resolved</b></p>
	<p><b>Open Forum</b></p> <p>The Chair recommended that the Open Forum is at the beginning of the meeting not at the end in line with most other Parish meetings and that a time limit of 10min for the session.  <b>Resolved.</b></p> <p><b>Q1): Can you advise of any action taken on the flooding on Mill Lane?</b>  A1): We have been in contact with NYCC who have directed us to Yorkshire Water (YW). We know the water table from the beck is high but we understand the issue is ongoing between NYCC and YW. The parish will continue to liaise with both parties to try and get this resolved. Cllr AW stated that she had also raised the matter and would forward any information to the clerk. It is important that as many people complain to YW to try and get this resolved for the residents.</p> <p><b>Action: Clerk to continue to monitor and have dialogue with both NYCC and YW. Add to next Agenda</b></p>

	<p><b>Q2): Can you explain why the Grant was not applied for the VAS?</b>  A2): The Grant was for Wellness of Community and had a very narrow window to which could be applied. Unfortunately with three villages we were unable to put an application in that met all the criteria.</p>
	<p style="text-align: center;"><b>Next meeting was closed at 8.35pm</b>  <b>The next meeting is Monday 30<sup>th</sup> March 2020 to commence at 7.30 pm.</b>  All agenda item to the clerk by Wednesday 18<sup>th</sup> March</p>

**Signed by Chair:** .....

**Dated:**.....