



MINUTES OF ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 30th SEPTEMBER 2019 IN THE VILLAGE HALL, LEEMING

Present:

Councillors: Cllr Curry (Chair), Cllr Robinson, Cllr Herbert, Cllr Ross

Staff: S Nicholson (Clerk/RFO)

Residents in Attendance: 9

Ref Year	Detail	Action by
19/20		
93.	<u>Welcome and Receive Apologies</u> The Chair, Councillor Curry welcomed everyone to the meeting which was formally opened at 7:30 pm. The Chair announced the sad news of the passing of Councillor John Kettlewell on the 27 th September 2019. The Late Councillor had served on the parish for over 40 years, 17 of those acting as Chair. John had fought many battles for the parish and the Chair said that he will be missed for his wisdom and advice but he will also be missed because he was a friend. The Chair continued saying that when she became Chair in May that John had acted as her mentor until very recently. Apologies received from: <ul style="list-style-type: none">• Councillor Capel• County Councillors Wilkinson	
94.	<u>To Receive any Declarations of Business (or other) Interests by Elected Members</u> There were no declarations of business (or other) interests by Elected Members.	
95.	<u>To Approve and Sign the Minutes of the Meeting Held on Monday 29th July 2019</u> Resolved: That the minutes of the Parish Council meeting held on Monday 24 June 2019 having been circulated to all members were read, approved and signed by the Chair.	
96.	<u>Matters Arising not on Agenda</u> 19/46 – The comments had not yet been registered due to a change in staff. Action: Clerk to post retrospective comments on larger properties being built as opposed to affordable housing.	Clerk
97.	<u>Parish Vacancies</u> The Chair stated that the parish was obviously now looking for two councillors and if anyone wanted to stand or knew of someone interested could they contact the Parish Clerk. Action: Clerk to place notices on Website and make an A6 poster for had delivery to houses in the area showing the vacancies but also the Web details.	Clerk

98. External Sector Reports

1. Police Report
Nothing received

99. Local Plans by Hambleton District

A number of Councillors stated that they had tried to place comments and observations on the Hambleton Website but had found the access and navigation was really difficult.

Action: Clerk to advise Hambleton of the Councillors problems and request future request are made user friendly.

Clerk

100. Planning Applications and Decisions

None Received

101. Grassing Cutting / Verges

1. Tender / Contract for 2020

The Chair stated that the contractor who had been appointed in April had given notice to end the contract at the end of October. The reason for the early termination was due to the amount of brash on B6285, Exelby after the bus stop towards the national speed limit sign.

Councillors discussed on farmers actions and how they could rectify the situation. The consensus was that the grass was cut only up to the brash.

Contract: A 1 year contract with a proviso to be extended to 3 years if agreed by both parties.

Action: Clerk to work with Chair to ensure the tender documents are completed asap.

Clerk

2. Vegetation along Church Lane

The Chair stated that they had not been able to establish who the owner of the Footpath belonged to that starts on Church Close. The footpath is believed to be a Public Footpath and right of way.

Action: Clerk to contact Footpath Officer at NYCC and seek advice.

Clerk

102. Highways

1. VAS Signage
Leeming Village

The Chair confirmed that she had had a meeting with Darren Griffith from NYCC. The outcomes was that it was viable to have a VAS sign in Leeming. However a new post would be required where the old Post box was originally. The cost of this would be £500.

The VAS in Londonderry would not be possible because the area being considered is a 60mph coming off the A6055.

The only option in Exelby would be outside the Green Dragon but that is a 40mph area a better initial option would be a speed survey.

2. Speeding concerns in Exelby

The NYCC staff member suggested a traffic survey was completed near to the pub. This would be for 7days 24hrs per day and would highlight the amount of vehicles speeding and would cost the parish £110 + Vat.

Action: Clerk to contact Darren to instigate survey (See also Open Forum re survey for Leeming)

Clerk

3. Lorry parking – Clapham Lodge
The parish has received a number of complaints regarding lorries waiting to go into the digester plant being parked in the emergency area. There has also been lorries parked overnight in that same area with damage being caused to the metal gate.

The Chair stated that she had been sent a number of photos showing the problems including a transporter with cars on being there overnight. There is also signs that some people are using the area as a public toilet. The Chair clarified that there should be double yellow lines but these have faded and it was a NO Parking area.

Action:

1. Letter to Digester plant stating they should ensure any lorries that are waiting to enter their premises wait on their land and do not block emergency areas.
2. Clerk to contact Highways and Police. Cc in Cllr Wilkinson and Cllr Les

Clerk

103. Play Area

No problems with nothing to Report.

104. Financial Matters - To consider and make payments on the following:

1. Current account status for 2019/20

The clerk advised that the previous RFO had kindly sent a monthly balance sheet for August 2019 but due to banking and cheques issues this had been amended to record the correct information.

The Clerk stated that a statement had still not been received and therefore accurate banking information was only available up to 23rd August 2019. A slightly different lay out of accounts was provided. The only issue was size and councillors were assured that this would be sent electronically and they could then change the size as required.

2. Payments as required

Anthony Goldthorpe	Grass cutting	£736.00
A Lambert	Clerks Salary	£100.12
M H Walton	RFO Salary	£23.85
M H Walton	RFO Expenses	£92.04
HMRC	Tax	£6.00
A Lambert	Clerk Expenses	£209.33
Mrs M Curry	Equipment - Hard Drive	£87.00
Mrs M Curry	Admin - Postage	£13.20
Mrs P M Stead	Parish Exp - Moles	£20.00
TP Jones & Co LLP	Parish Exp - Payroll	£53.10
	Total Paid	£1340.64

3. Budgets for 2020/21

The clerk provided Councillors with a draft budget and requested that they consider it and advise for the next meeting any changes that they wanted to add or change.

105. Website

1. Website

The clerk stated that they need to get information into the community that the parish had changed its Web site. The site is still very young and the need to have suggestions on the site is required. The clerk stated she will work on the site this month placing the basics on it and any assistance would be appreciated.

2. Councillors email address

The clerk suggested secure email addressed that would be maintained by the preferred Website company. The cost would be £37.50 per email address per year but that then covers the parish on a number of legal requirements by GDPR.

Agreed

Action: Clerk to organise email addresses

Clerk

106. Clerk

The Chair stated that she was looking to set up a sub group to ensure the new clerk has an appraisal within her 6 monthly probationary period.

Agreed

Subgroup: Cllr Ross and Cllr Curry

107. Open Forum

Parking

Concern was expressed about the problems with lorries parking on the emergency area and the lack of action being taken by the digestion works.

The Chair stated that as stated during the meeting the parish will endeavour to address the problems with the relevant companies.

Speeding Leeming

Concern was expressed about speeding in Leeming village after two accidents had occurred with a very short period. The request was could a speed survey being recommended for Exelby be also done in Leeming. The Chair stated that the parish could request for two surveys.

Action: Clerk to contact NYCC regarding two surveys (See item 102.2)

Clerk

108. Confidential Matter

An item of confidentiality had occurred and was heard after all the public had departed.

109. Confirm date of next meeting is Monday 28th October 2019

Items for the next meeting to the Clerk by Tuesday 22nd October 2019.

Future Meetings Dates

Monday 28 October 2019

Monday 25 November 2019

Monday 30 December 2019

Monday 27 January 2020

Monday 24 February 2020

Monday 30 March 2020

Monday 27 April 2020

All meetings to commence at 7.30 pm.

Signed by Chair:

Dated:.....