



MINUTES OF ANNUAL PARISH COUNCIL for 2025-26

HELD ON MONDAY 25th May 2025

LOCATION: Leeming Village Hall

Parish Councillors: Cllr Curry (Chair); Cllr Stead; Cllr Bowes; Cllr Temple;
Cllr Robinson; Cllr W Withington

County Councillors: Not present

Others Present: Sue Nicholson (Clerk) ; 1 residents

Item Ref	Detail
2025-26	
1)	<p>Election of Chair The meeting was opened by the outgoing Chair and requested if there was nominations now to act as Chair. Kirsty Temple put herself forward for nomination Seconded by Fiona Stead Agreed unanimously</p>
2)	<p>Election of Vice Chair The Chair requested nominations for Vice Chair Fiona Stead put herself forward for nomination Seconded by Kirsty Temple Agreed unanimously</p>
3)	<p>Declaration of Office</p> <ol style="list-style-type: none">1. Signatures of declarations of Office by Chair will be completed.2. No other declaration of Interest declared
4)	<p>Consider and discuss the Minutes from 2024-25</p> <ol style="list-style-type: none">1. Minutes Annual Parish Council 19th May 2025 Proposed as accepted Cllr Bowes Seconded by Cllr Robinson Unanimously agreed by all councillors present. RESOLVED
5)	<p>Approval of Policies / Regulations</p> <ol style="list-style-type: none">1. <u>Governance and Annual Accounts</u><ol style="list-style-type: none">1. Agreement of 2025-26 Accounts and Public Notice dates had been agreed at the April 2026 meeting with no amendments being required.2. The Clerk stated that she had requested we are treated as a small authority and thus except from full External Audit. Councillors are aware of the External Auditor being PJK Littlejohn appointed by Central Government.

3. The current Internal auditor was confirmed Many Accountants.

2. Risk Assessment;
Previously Agreed

3. To Review Policies

To Review dates for the following Statutory Recommended Policies as required including:

- Standing Orders
- Financial Regulations / Accounts
- Code of Conduct
- Publication Policy
- GDPR
- FAO Policy
- Complaints Policy
- Transparency Code
- Website Accessibility Access
- Schedule of Fees and charges
- Local Grant
- Employment policy / Pens
- Health Safety Policy
- Privacy
- Disciplinary and grievance policy

Councillors agreed to renew policies as required. Clerk stated she will get the new policies online asap.

Agreed

6) **Insurance Company**

The clerk stated that she had looked again at insurance cost and our present Insurer Zurich was still the best cost.

The councillors agreed to Zurich Insurance.

Agreed unanimously

Meeting Closed at 7.20pm

Signed by Chair:

Dated:.....