



## **Annual Meeting of the Parish Council**

**To the members of the Council:** you are hereby summoned to attend the annual meeting of Exelby Leeming and Londonderry Parish Council

**DATE & TIME:** 19<sup>th</sup> May 2025 after the Electors AGM at 7pm

**LOCATION:** Leeming Village Hall

### **AGENDA**

- 1) Election of Chair
- 2) Election of Vice Chair
- 3) Declaration of Councillors
- 4) Minutes to consider and discuss:
  1. Minutes Annual Parish Council 20<sup>th</sup> May 2024
  2. Any outstanding matters.
- 5) Approve the following Regulations
  1. Annual Accounts
    - Agreement of Annual Accounts
    - Financial regulations pertaining to Small Authority
    - Internal Auditor
  2. Risk Assessment
  3. To Review dates for the following Statutory Recommended Policies as required including:
    - Standing Orders
    - Financial Regulations / Accounts
    - Code of Conduct
    - Publication Policy
    - GDPR
    - FAO Policy
    - Complaints Policy
    - Transparency Code
    - Website Accessibility Access
    - Schedule of Fees and charges
    - Local Grant
    - Employment policy / Pens
    - Health Safety Policy
    - Privacy
    - Disciplinary and grievance policy
- 6) Insurance Company

Filming, photographing and recording is allowed at Parish Council Meetings under the Openness of Local Government Bodies Regulations 2014. This can be carried out in accordance with the rules adopted by the Parish Council which are as follows:

- The Clerk or Chairman must be informed prior to the start of the meeting.
- Any recording equipment must be clearly visible to all attending the meeting.
- The recording must not be neither disruptive nor distracting to the meeting.
- Members of the public have the right not to be filmed or recorded.