

**MINUTES OF EXELBY, LEEMING & LONDONDERRY PARISH COUNCIL**

**HELD ON MONDAY 29 APRIL 2019 AT THE VILLAGE HALL, LEEMING**

**Present:**

Councillors: Kettlewell (Chairman), Herbert, Robinson, Capel, Curry

Staff: M Walton – Responsible Financial Officer, A W Lambert - Clerk to the Council

**Guests:** District Councillors Noone & Barningham & NYCC County Councillors Les & Wilkinson

**Residents:** 4

The Chairman, Councillor Kettlewell welcomed everyone to the meeting which was formally opened at 7:30 pm.

<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>19 / 37 Apologies</b>	<u>To Receive Apologies</u> There were no apologies.	
<b>19 / 38 Declarations</b>	<u>To Receive any Declarations of Business (or other) Interests by Elected Members</u> Councillor Herbert – Item 9 Councillor Curry – Item 9 but not 9ii	
<b>19 / 39 Minutes</b>	<u>To Approve and Sign the Minutes of the Meeting Held on Monday 28 January 2019</u> <b><i>Resolved: That the minutes of the Parish Council meeting held on Monday 25 March 2019 having been circulated to all members were read, approved and signed by the Chairman.</i></b> <b><i>Proposed: Councillor Capel. Seconded: Councillor Robinson.</i></b>	
<b>19 / 40 Matters Arising</b>	<u>To Consider any Matters Arising from the Minutes of the Meeting Held on Monday 25 February 2019</u> <b>Affordable Housing</b> It was noted that Amanda Madden would be attending the June meeting.  <b>Parish Council Documents (retention and destruction)</b> It was noted that the Parish Council documents had been sorted. Minutes and agenda along with some financial documents had been taken to the County Record Office. A locked cupboard had been offered by the Village Hall Committee for the remainder of the documents.  <b>Husbandry at Crows Wood</b> The first phase of the work at Crows Wood had been undertaken with the clearing of the obstruction. Further work would be phased in.  <b>Dog Fouling</b> It was noted that the dog fouling had been dealt with.  <b>Speeding Concerns</b> County Councillor Wilkinson had emailed the link for the VAS	

	<p>signage protocol papers which was now available on the NYCC website. This would be considered at a future meeting.</p> <p><b>Weed Spraying</b> It was noted that the order for the cyclic weed spraying in Area 2 is yet to be raised. This being the case the timescale for the work cannot be confirmed. The contractor carrying out the work will be Ringway Infrastructure Services and the type of chemical will be the same as in previous years as the Council is restricted by environmental laws as to what type of chemical can be used.</p>																			
<p><b>19 / 41 Police Report</b></p>	<p><u>To Receive a Police Report</u> A police report had been received and would be circulated. The following was noted:</p> <p style="text-align: right;"><u>(within last month)</u></p> <table border="0"> <tr> <td><u>Arson and Criminal Damage:</u> 1 report</td> <td>0 reports</td> </tr> <tr> <td><u>Burglaries:</u> 1 report</td> <td>1 report</td> </tr> <tr> <td><u>Drug Offences:</u> 0 reports</td> <td>0 reports</td> </tr> <tr> <td><u>Theft:</u> 0 reports</td> <td>0 reports</td> </tr> <tr> <td><u>Vehicle offences:</u> 1 report</td> <td>0 reports</td> </tr> <tr> <td><u>Violence against a person</u> (including harassment): 2 reports</td> <td>1 report</td> </tr> <tr> <td><u>Miscellaneous crimes:</u> 1 report</td> <td>0 reports</td> </tr> <tr> <td><u>Fraud:</u> 1 report</td> <td>0 reports</td> </tr> <tr> <td><u>Public order offences:</u> 5 reports</td> <td>3 reports</td> </tr> </table>	<u>Arson and Criminal Damage:</u> 1 report	0 reports	<u>Burglaries:</u> 1 report	1 report	<u>Drug Offences:</u> 0 reports	0 reports	<u>Theft:</u> 0 reports	0 reports	<u>Vehicle offences:</u> 1 report	0 reports	<u>Violence against a person</u> (including harassment): 2 reports	1 report	<u>Miscellaneous crimes:</u> 1 report	0 reports	<u>Fraud:</u> 1 report	0 reports	<u>Public order offences:</u> 5 reports	3 reports	
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<p><b>19 / 42 Finance Schedule (1)</b></p>	<p><u>To Receive a Bank Reconciliation Statement for April 2019</u> <b>Noted:</b> The bank reconciliation statement with the following balances:  <ul style="list-style-type: none"> <li>➤ Current Account £5031.65 cr</li> <li>➤ Savings Account £5357.36 cr</li> <li>➤ Canadian War Memorial Account £2912.77 cr</li> </ul> <p>All cheques drawn were approved unanimously by the Parish Council.</p> <p>It was noted that the net balances reconcile to the cash book for the year ended 31 March 2019.</p> <p><u>To Receive the Budget Update for April 2019</u> The budgets for the year end 2018 / 2019 and 2019 / 2020 had been circulated and were noted.</p> <p><u>To Approve Year End Accounts / Completion of the Annual Return</u> The following documents had been circulated and were noted:  <ul style="list-style-type: none"> <li>➤ The year end accounts &amp; notes to the accounts</li> <li>➤ The annual return and statement of assurance</li> <li>➤ The explanation of variances</li> <li>➤ The list of payments made in excess of £100 in the year</li> <li>➤ The Asset Register</li> </ul> </p> </p>																			

	<p><b><i>Resolved: That the annual governance statement was noted and agreed and that the year end accounts were noted and approved ready for the internal audit. It was noted that due to the amount of income and expenditure, the accounts would not need to be submitted for an external audit review.</i></b></p> <p>At this point Malcolm was thanked for his hard work on drawing up the documentation for the year end.</p>	
<p><b>19 / 43 Correspondence Schedule (2)</b></p>	<p><u>To Receive a Schedule of Correspondence Received since the Previous Meeting</u> All correspondence received and sent were noted on the schedule and electronic correspondence had been forwarded to all members of the Parish Council.</p> <p>It was noted at this point that the No 53 bus was back on route and everyone was encouraged to use this to ensure it was kept running.</p> <p>Councillor Curry asked the Parish Council to note that there was graffiti on the bus shelter.</p> <p>The Parish Council was asked to note the New Code of Audit Practice Consultation.</p>	<p>LR</p>
<p><b>19 / 44 Planning Schedule (3)</b></p>	<p><u>To Consider Planning Applications Received since the Previous Meeting</u> <i>Councillor Herbert left the meeting at this point.</i> 18/02323/OUT – Land off Exelby Lane, Leeming. It was agreed that there were no further comments to add.</p> <p>19/00461/FUL - Poplars Farm, Londonderry. A member of the public asked the Parish Council to support this application. The planning application was noted with no comments.</p>	
<p><b>19 / 45 Freedom of Information</b></p>	<p><u>To Consider Requests Received Under the Freedom of Information Legislation</u> There were no FOI requests.</p>	
<p><b>19 / 46 Environment and the Community</b></p>	<p><b>Website Update</b> It was noted that the Parish website was now live but was work in progress to upload documents and information.</p> <p><b>Co-option of Governors</b> It was noted that there were two vacancies and that a co-option process would be undertaken.</p>	<p>Coun. Capel / Clerk</p> <p>Clerk</p>
<p><b>19 / 47 Open Forum</b></p>	<p><b>TPOs</b> It was noted that the Planning Authority had taken into consideration the TPOs on the trees on the site of The Green Dragon.</p> <p>It was noted that the final service had taken place at the Chapel</p>	

	in Leeming.	
<b>19 / 48 Future Meeting Dates</b>	<u>To Confirm the Dates of Future Meetings</u> Monday 20 May 2019 at 7.15 pm – Annual General Meeting Monday 20 May 2019 at 7.30 pm – Parish Council Meeting  <b>Agenda Items:</b> Grasscutting	<b>All Members</b>

Signed: .....

**Chairman/Vice-Chairman**

**Dated: 25 March 2019**

Minutes of ELL PC monthly 25 / 02 / 2019