

**MINUTES OF EXELBY, LEEMING & LONDONDERRY PARISH COUNCIL**  
**HELD ON MONDAY 28 JANUARY 2019 AT THE VILLAGE HALL, LEEMING**

**Present:**

Councillors: Kettlewell (Chairman), Ward, Herbert, Ross, Robinson, Capel, Curry

Staff: M Walton – Responsible Financial Officer, A W Lambert - Clerk to the Council

**Guests:** District Councillors Noone & Barningham & NYCC County Councillors Les & Wilkinson

**Residents:** 4

The Chairman, Councillor Kettlewell welcomed everyone to the meeting which was formally opened at 7:30 pm. He asked to thank everyone for their good wishes whilst he was unwell and also to Councillor Capel for chairing the last meeting.

Item	Detail	Action
<b>19 / 01 Apologies</b>	<u>To Receive Apologies</u> There were no apologies, all Councillors were present.	
<b>19 / 02 Declarations</b>	<u>To Receive any Declarations of Business (or other) Interests by Elected Members</u> Item 6(d) Playground inspections – Councillor Ross.	
<b>19 / 03 Minutes</b>	<u>To Approve and Sign the Minutes of the Meeting Held on Monday 26 November 2018</u> <b><i>Resolved: That the minutes of the Parish Council meeting held on Monday 26 November 2018 having been circulated to all members were read, approved and signed by the Chairman.</i></b> <b><i>Proposed: Councillor Robinson. Seconded: Councillor Curry.</i></b>	
<b>19 / 04 Matters Arising</b>	<u>To Consider any Matters Arising from the Minutes of the Meeting Held on 24 September 2018</u> <b>Speeding Concerns</b> It was noted that there was still a problem with the data loggers so there was currently nothing to report.  <b>Parish Council Documents (retention and destruction)</b> A date and time to be arranged when the village hall was available.  <b>Mill Lane</b> It was noted that the work to Mill Lane had now been completed. Concern was expressed as to the future and consideration was given to appointing the Community Payback Team to undertake the work. Consideration to be given to including the additional spraying into the normal programme of works.  <b>Church Lane</b> Councillor Kettlewell had arranged for the work to be undertaken by himself and a member of his family.  <b>Weed Spraying</b> The date for weed spraying to be sought from NYCC.	<b>Chairman / Clerk</b>

<p><b>19 / 05</b> <b>Police Report</b></p>	<p><u>To Receive a Police Report</u> <b><i>Circulated: A police report which noted.</i></b></p> <p>The report showed the crime figures for Leeming, Exelby, Carthorpe and Burneston parishes since 1 January 2018 to 31 December 2018. The report also showed the incidents during December 2018. It was noted the police will continue to target drink and drug drivers throughout 2019 after an encouraging reduction during the Christmas period.</p> <p>Concern was expressed by Councillors regarding the experience of the 101 service and the time taken for a call back. The PCSO stated that all issues should be reported.</p>	
<p><b>19 / 06</b> <b>Finance</b> <b>Schedule (1)</b></p>	<p><u>To Receive a Bank Reconciliation Statement for January 2019</u> <b>Noted:</b> The bank reconciliation statement with the following balances:</p> <ul style="list-style-type: none"> <li>➤ Current Account £7,362.21 cr</li> <li>➤ Savings Account £5,354.69 cr</li> <li>➤ Canadian War Memorial Account £2,911.32 cr</li> </ul> <p>All cheques drawn were approved unanimously by the Parish Council.</p> <p><u>To Receive the Budget Update for January 2019</u> The budget for the year 2018 / 2019 had been circulated and was noted. All was on track for the year end.</p> <p><u>Grasscutting Contract</u> Councillor Curry had sent out the draft tender documentation for consideration by Parish Councillors. With alterations made, the documentation was agreed at the meeting. The length of the contract would be from 1 April 2019 to 31 March 2022. There were two separate contracts to tender for with a closing date of 8 March 2019. It was agreed to try to advertise the contract in the Darlington &amp; Stockton Times. The second contract would be three cuts per season.</p> <p><u>Playground Inspections – Contract Renewal</u> It was noted that the playground inspection period had come to an end. Reports were required along with invoices. A formal inspection would be due in November.</p> <p><b><i>Resolved: To continue with the contract for a further six months.</i></b></p> <p><b><u>Role of RFO</u></b> It was noted that the Clerk had asked the current RFO to continue for a further six months. This was agreed by the Parish Council.</p>	<p><b>Clerk</b></p>

<b>19 / 07 Correspondence Schedule (2)</b>	<p><u>To Receive a Schedule of Correspondence Received since the Previous Meeting</u> All correspondence received and sent were noted on the schedule and electronic correspondence had been forwarded to all members of the Parish Council.</p> <p>The Tour de Yorkshire would be discussed at a future meeting.</p>	<b>Clerk</b>
<b>19 / 08 Planning Schedule (3)</b>	<p><u>To Consider Planning Applications Received since the Previous Meeting</u> It was noted that there were no new planning applications.</p>	
<b>19 / 09 Freedom of Information</b>	<p><u>To Consider Requests Received Under the Freedom of Information Legislation</u> There were no FOI requests.</p>	
<b>19 / 10 Environment and the Community</b>	<p><b>Website Update</b> It was noted that Councillors Capel, Ward and the Clerk had attended a briefing for the new Parish website. An example of the home page was shown to the meeting. Further work would be undertaken by WJPS.</p>	
<b>19 / 11 Open Forum</b>	There were no comments.	
<b>19 / 12 Future Meeting Dates</b>	<p><u>To Confirm the Dates of Future Meetings</u> Monday 25 February 2019</p> <p>All meeting to commence at 7.30 pm in Leeming Village Hall.</p>	<b>All Members</b>

Signed: .....

**Chairman/Vice-Chairman**

**Dated: February 2019**

Minutes of ELL PC monthly 28 / 01 / 2019